

# International Conference about Training and Inclusion

4-6 July 2018 Lisbon - Portugal

## ORGANIZATION

- International Association for the Scientific Observatory of Audiovisual and Pedagogy (University of Oviedo - Spain)
  - Universidade Aberta (Portugal)
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### 1. INTRODUCTION

One of the activities of the project “Sharing effective educational practices and systematising a training competences programme for employment and inclusion for vulnerable adults” was the realization of an international conference for dissemination of the main topics addressed by the project. The International Association for the Scientific Observatory of Audiovisual and Pedagogy (University of Oviedo) and the Universidade Aberta and took the responsibility for this work package /activity. Together with all the partners, it was settled the date of July 4-6, 2018, and the Conference’s title. The Portuguese team designed the Organizing Committee of the Conference (COC), which integrated the following elements of the Project: Darlinda Moreira, Daniela Barros, Glória Bastos and Rosa Sequeira, and invited two students finalist of the PhD Programme in Education from the Universidade Aberta (Open University) - Ricardo Cardoso and Florenço Varela – with PhD thesis about adult education.

The COC accomplished this activity - International Conference - organizing, publicizing and disseminating the results.

### 2 - DEVELOPMENT OF WORK by COC (prior to the elaboration of the scientific programme)

In order to carry out the conference, COC developed the following tasks:

#### 2.1 Creation of the Conference logo and Flyer

UAb technical staff was responsible for the creation of the Conference logo – a central element in the identification of all documentation and communication, between the COC and the participants - and also of the Conference flyer. The Conference flyer (in Portuguese) was distributed:

- Through the CLA - Local Learning Centres of UAb (18 Centres all over the country, Madeira and Azores islands). These Local Learning Centres were responsible for a wider spreading of the conference.
- Through CEMRI (Research Centre for Migrations and Intercultural Relations) to its networks.

#### 2.2 Creation of the Conference website

A technician was hired for the initial job of building and designing the site using the free WIX.com platform. The site is as follows: <https://conferenceadulthoodedu.wixsite.com/ei-2018>

### 2.3 Creation of the own account of the conference

An email account - conferenceadulthoodeducation@gmail.com - was also created as an essential element of communication between COC and participants, which up to the present date of a total of (210 emails). This e-mail account will remain open even after the project closes, as communication with the participants continues until the Proceedings of the Conference is published. The management of this account is the responsibility of COC.

### 2.4 Contacts and reservations regarding the Conference Venue

In addition to the Universidade Aberta (Open University), three more locations were contacted for the Conference (Communications Museum, Press House and Aga Khan Foundation). Considering the rental price of the spaces and the existing funds, we opted for Universidade Aberta (Open University), having reserved rooms and other contacts and staff.

### 2.5 Partnerships development

A collaboration protocol was established with CEMRI (Center for Studies on Migration and Intercultural Relations), with a view to greater dissemination and visibility of the conference, as well as a support to the conference secretariat. As a result of this collaboration the meeting was publicized in the research network, and all certificates were produced as well as the conference's lettering. The Professional School Profitecla sponsored the secretariat throughout the conference and the Messiah Wines of Portugal the Port of Honor.

### 2.6 General Conference Presentation on the website

In order to both complete the entries in the site and present the Conference, it was necessary to produce several texts to put in the website, namely related to: the objectives, thematic axes, important dates for the participants, templates for registration, submission of abstracts for communication proposals, communication of acceptance and the template for the Proceedings' texts of submission and submission of communication proposals, as well as the translation into English.

### 2.7 Creation of the Scientific Committee

The success of an International Conference is also the result of an international and prestigious Scientific Commission. In this sense, the Scientific Committee is composed of 22 members, from 6 countries and 12 prestigious institutions (Aga Khan Foundation, CEPA, CPIA, E-seniors, Open University, University of Oviedo, University of Lisbon, New University of Lisbon, University State University of São Paulo - Bauru, Brazil, Paulista State University - Presidente Prudente, Brazil,

University of Vale do Taquari, Brazil, Fluminense Federal University, Brazil)

### **3. DISCLOSURE OF THE CONFERENCE**

- A Facebook account has been created to promote the conference.

(<https://www.facebook.com/employmentinclusion/>)

- The CEMRI announced the conference with its national and international network of researchers that includes
- SPCE (Portuguese Society of Educational Sciences) announced the conference with its national and international network of researchers that includes 14 institutions of higher education and ... number of associates
- The APA (Portuguese Anthropology Association) announced the conference on its Facebook page.
- The portal of the Open University released the conference, on the entrance page.
- The Department of Education and Distance Learning of the Open University announced the conference to its members

### **4. DEVELOPMENT OF THE SCIENTIFIC PROGRAMME (see website)**

4.1 Invitations to two speakers and their introduction on the site of the conference, throughout synopses and respective biographical notes.

One of the keynote speakers came from the University of Lisboa (Rui Canário) and the other from the European Training Foundation <https://www.etf.europa.eu/en> (Lida Kita), contributing in this way to establish stronger relations between the activities of the project and the EU.

4.2 Invitations to participants in the round tables.

The two round tables were composed by four communications each, and include participants from 7 different institutions.

4.3 After reading and accepting the communication proposals, the programme of parallel sessions was elaborated, which had 12 tables with 4 communications each and 2 Web Conferences that had 7 communications each. In a total of 62 communications, from 9 countries: Portugal, Spain, Italy, France, Brazil, Cape Verde, England, Canada and Albania. A total of 151 participants, involving 76 institutions (Annex)

4.4 Invitations for the opening and closing sessions

The opening session, besides elements of the project, was attended by: Secretary of State for Labor, Rector of the Open University, Vice-Rector of the Open University, CEMRI Coordinator.

## 5. PARTICIPANTS AT THE CONFERENCE

The total number of participants in the conference was 151. This number consists of: teachers; trainers, graduate students.

## 6. GENERAL SUMMARY

Quantitative table of the most significant data

Total number of participants	151
Postgraduate students (phd and masters)	20
higher education teachers	110
Adult Trainers	34
Institutions	76
Countries	9
Communications	62
Conferences	2
Round tables	2
Articles for Minutes	62